BWP & Associates

Search Calendar

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11
1. Interview Board members, staff, community residents, etc. 2. Prepare Leadership Profile 3. Begin informal publication of vacancy 4. Approve selection criteria, advertisements, etc.			_____	Publish first ad in Education Week _____	_____	1. Contact potential candidates: letters, telephone, network _____ 2. Receive applications/prepare individual folders	Publish second ad in Education Week	_____	Publish third ad in Education Week	

Week 12	Week 13	Week 14	Week 15	Week 16	Week 17	Week 18	Week 19	Week 20	Week 21	Week 22
Search ends _____	1. Consultant review of applications 2. Consultant interviews applicants 3. Selection of preliminary slate 4. Background checks 5. Determination of interview process 6. Presentation of preliminary slate			1. Board interviews finalist candidates 2. Site visit is scheduled 3. New superintendent is selected 4. Contract signed and publicly announced			_____	1. Reception for superintendent 2. Community introduced to supt Transition activities continue		